## STAFFING COMMITTEE REMIT

The main functions of the Staffing Committee are:

- To cooperate with the college management in the appointment of staff to the college;
- To ensure that all members of appointment panels are trained in child protection, selecting, interviewing and appointing staff, and that proper appointment procedures are followed at all times;
- To review all staff-related policies;
- To ensure that PRSD appraisal procedures are adhered to by all those involved in the process;
- To discuss all requests from staff in relation to, for example, salaries, promotion, teaching responsibilities and leave of absence;
- To ensure the effective management of college staff; and
- To report and make recommendations to the Board of Governors;